

**Minutes**  
**Louisiana Committee of Certification**  
**May 22, 2014**  
**Best Western**  
**Alexandria, Louisiana**

Meeting was called to order at 10:05 AM.

**ROLL CALL:**

A. Determination of Quorum.

Committee Members in attendance were:

Dirk Barrios, Chairman, Dennis McGehee, Vice-Chairman (10:10), Tom Walton, Tom Owens, Grant Magnon (10:10), Greg Shelden, and Camille Mize.

Absent members were: Mayor Breland and Jake Causey.

A quorum was achieved.

Recognition of Visitors and Others:

Visitors in attendance: Carroll Aucoin, Robert Williams, William Dunham, Rhonda Lovewell, and J.W. Hellums.

DHH-OPH staff in attendance: David McCay, Steve Hoss and Jim Mooring.

B. Announcements: There were no announcements.

**MINUTES:**

The minutes from the March 10, 2014 meeting were distributed and reviewed. A motion to accept the minutes was made by Mr. Walton and seconded by Mr. Shelden. The minutes were approved.

**APPEALS:**

Atty. Robert Williams presented Mr. Dunham's appeal of the Program's denial of his high school diploma as not having met the minimum educational standard. Mr. Dunham presented a May 24, 1999 diploma from Parkview Baptist School. The school was not BESE approved in that year. He presented policy statements from Civil Service and the Pharmacy Board concerning minimum educational requirements.

Mr. Aucoin attended to appeal the Program's denial of his high school diploma as not having met the minimum educational standard. He presented a diploma from Bayou Lafourche Academy from 1975. This school was not State approved.

After much discussion a motion was made by Mr. Magnon that Mr. McCay collaborate with Mr. Williams to draft a policy similar to the Civil Service Board. Once drafted, the Committee will call a special meeting to consider the draft. The motion was seconded by Ms. Mize and it was approved.

The Committee suggested that Mr.'s. Dunham and Aucoin be issued Provisional certificates pending a change in the Program's minimum educational policy.

**CHAIRMAN'S REPORT:**

None

**ADMINISTRATOR’S REPORT:**

None

**TRAINING OFFICER’S REPORT:**

The Training Officer, Steve Hoss, distributed a report summarizing the 2014 exams to date.

**SECRETARY’S REPORT:**

Mr. Causey was not present.

**ASSOCIATION REPORTS:**

**Louisiana Conference:** No report.

**LELAA:** Steve Hoss – Two (2) people unsuccessfully took three (3) lab exams at the March exam.

**LETA:** – No report.

**LRWA:** Pat Cradeur – No report.

**OLD BUSINESS**

None

**NEW BUSINESS**

The August 15, 2014 exam location has changed from DHH Central Office to Addis Community Center.

Dr. Mooring and Mr. Hoss presented the suggestion that a 32 hour class for Water Distribution and Wastewater Collection be considered for approval. The Committee determined that this course should be approved for Class 1 and 2 level exam preparation.

**COMMENTS FROM PUBLIC**

None

**NEXT MEETING DATE**

The next scheduled meeting will be held in the afternoon of 7/8/14 at the Lake Charles Civic Center in conjunction with the LRWA Annual Convention.

**ADJOURNMENT**

A motion to adjourn by Mr. Walton was seconded by Ms. Mize and carried by acclamation.